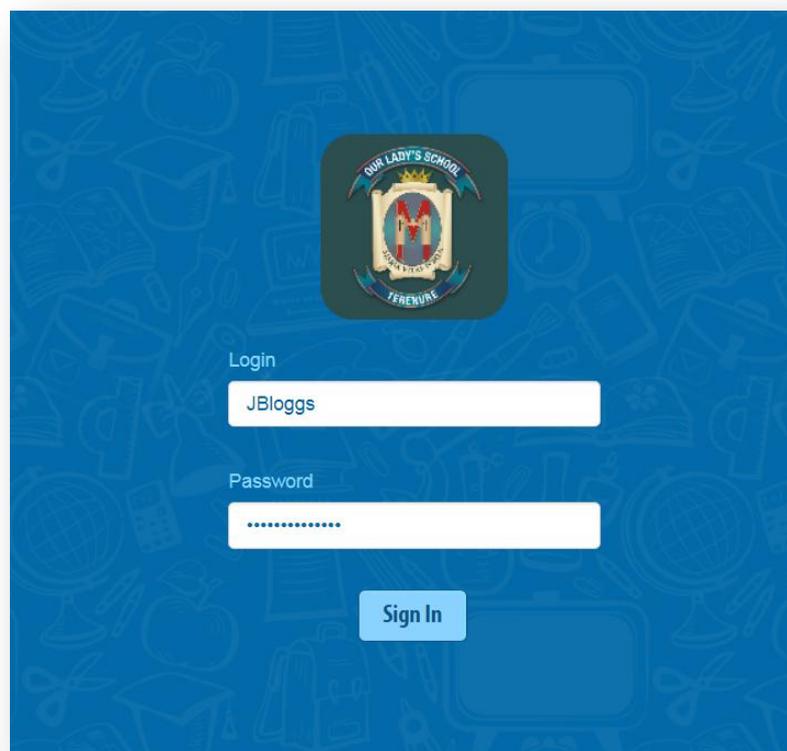


Parent's guide to VSware

To access your VSware account, you will have been sent a unique username and password, along with a VSware URL olschool.vsware.ie

VSware is best accessed through Google Chrome.



Our Lady's School
FUND. 1864

Login

JBloggs

Password

.....

Sign In

Start off by entering your username and password and click 'sign in'. If you have more than one child in the school, click the blue arrow under the photograph to toggle to the next student. You will only ever need one VSware login, regardless of how many students you have in the school.

Timetable

First, take a look at the timetable which is found in the left panel. Here you will be able view the student's lessons, teachers and classrooms throughout the week. The red line indicates the current time of day, so it's very easy to see at a glance where the student is.

Time	Monday	Tuesday	Wednesday	Thursday	Friday
9:00	Computer Studies Lucy 1Com-A 09:15 - 09:55	Computer Studies Donald 1Com-B 09:15 - 09:55	Art, Craft, Design Gay 1Art-10.1-R1 09:15 - 09:55	English AR Sharon Barnes 1Eng-9.1 09:15 - 09:55	Art, Craft, Design Sinead K 1Art-10.1-R1 09:15 - 09:55
10:00	Computer Studies Sinead 1Com-B 09:55 - 10:30	Art, Craft, Design AR VSware Support 1Art-10.2-R1 09:55 - 10:30	Art, Craft, Design OS Anthony W 1Art-10.2-R1 09:55 - 10:30	Business Studies Sinead K 1Bus-12.1-R1 09:55 - 10:30	Art, Craft, Design Sinead K 1Art-10.1-R1 09:55 - 10:30
11:00	Art, Craft, Design Sharon Barnes 1Art-4.2-R1 10:30 - 11:05	Music Alex 1Mus-A 10:30 - 11:05	Music Appreciation Alex 1MusApp-A 10:30 - 11:05	Art, Craft, Design Sharon Barnes 1Art-10.1-R1 10:30 - 11:05	Art, Craft, Design Sharon Barnes 1Art-10.1-R1 10:30 - 11:05
12:00	Civic, Social and Political Education Sharon Barnes 1Com-B 11:15 - 11:55		Computer Studies Sharon Barnes 1Com-B 11:15 - 11:55	Child Care	Civic, Social and Political Education Sharon Barnes 1Civ-A 11:55 - 12:35
13:00			Special Tuition VSware Support 1Spe-2.1 11:55 - 12:35	Art, Craft, Design Sharon Barnes 1Art-10.1-R1 12:35 - 13:15	

Personal

Next, click into the personal tab which includes the personal details of the student. If anything in this screen needs to be updated, you should contact the school to request the change.

Personal Information				
Name	Brenda Bell	Birth cert. Name	Birth Date	06/07/1999
Gender	Male	Medical Card	Traveller Heritage	No
Language Support Applicant	No	Boarder Indicator		
VSware Id	1961072	Department Pupil Id	12345678	PPS
12345678		PPS	12345678	School MIS ID
12-0108		Other Id		
Exam Number		Locker Number		
Date of entry	30/09/2012	Irish exemption	Country of Birth	IRELAND
Religion	RC	Class Group	1A (A)	
Date of Exemption		Nationality		
Previous school type		Previous school Roll No.	Exam Entrant	No
Exam Repeat	No	LCVP	No	
Repeat Exemption	Left Early	No	Students Mobile	
Mothers Maiden Name		Previous School Name	New Entrant	No
Repeating Year	No	Repeat Exemption Date		
Students Email		Email Opt In	No	

Term reports

The term reports tab is a straightforward screen. At the top of the page, you first select an exam and it then displays the student's mark, grade and teacher comment for each subject. You can just right click anywhere on the main term report page and press 'print'. This will print the screen exactly as it is.

The screenshot shows a web interface for a 'Term Report'. At the top right, it says 'Hi, Elizabeth Rogers' and 'Student'. Below that, there's a 'Term Report' header and a 'Select An Exam' dropdown menu set to '1st Yr Christmas Report 2017 (2017/2018)'. The main content area is titled '1st Yr Christmas Report 2017 (2017/2018)'. It lists three subjects: Irish, English, and Geography. Each subject has a table with columns for Mark, Grade, Level, and Teacher. Below each table is a 'Comment' field.

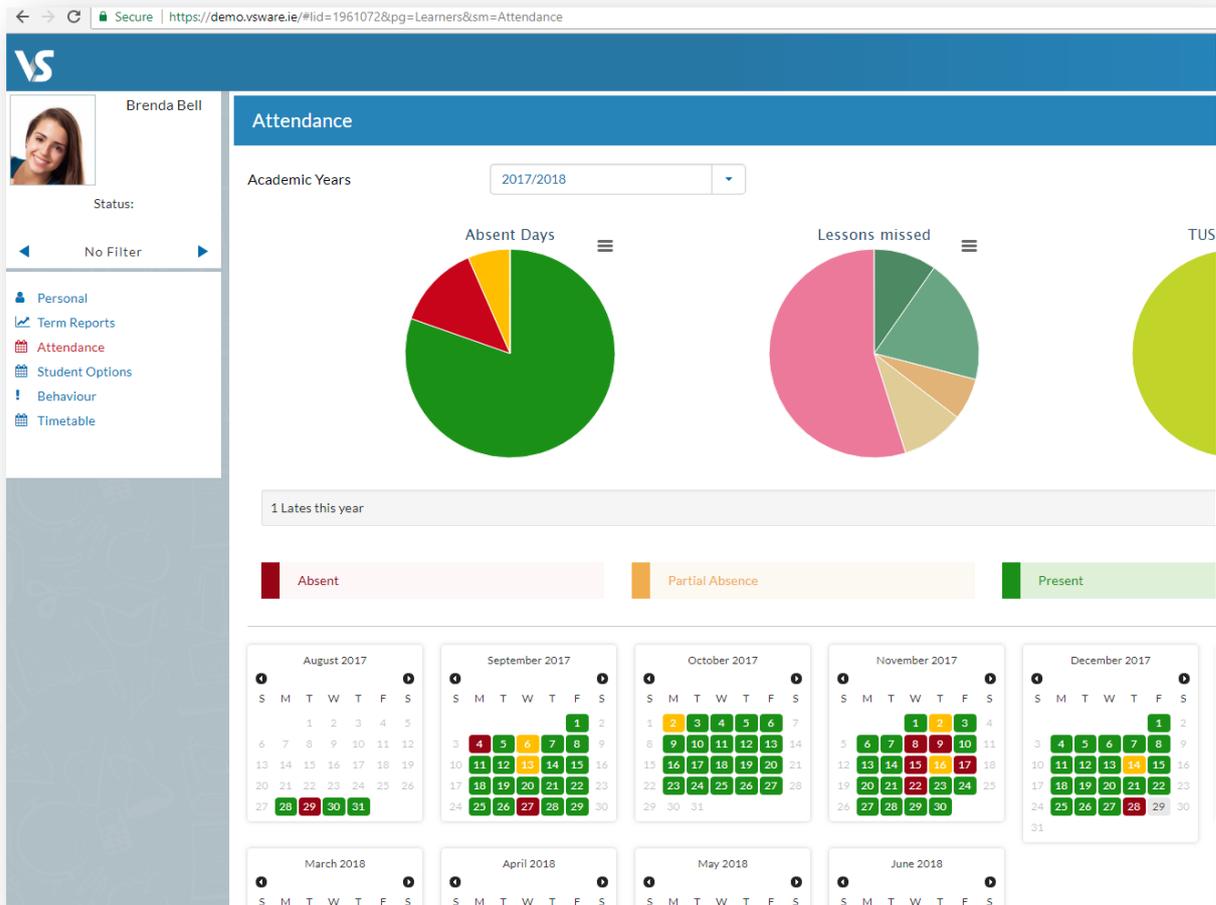
Subject	Mark	Grade	Level	Teacher
Irish	79	B	Foundation	asd asd
English	N/A	B	N/A	dave asdf
Geography	80	B	Higher	

Student Options

Towards the end of 1st Year and 4th Year your daughter may be requested to choose some subject options via their VSware account. This [video](#) will show you exactly how it's done. It's simply a case of selecting 'student options' in the left panel and then entering in each subject in order of preference using the drop-down menu.

Attendance

In the attendance tab you will see the yearly calendar which gives you an overview of your child's attendance. Each date will be colour coded according to the attendance of the student on that day. The pie charts above the calendar shows at a glance the percentage of present and absent days.



Red = Absent

Yellow = Partial Absence (even if the student has just missed one class on that day)

Green = Present

Blue = Unexplained Absence